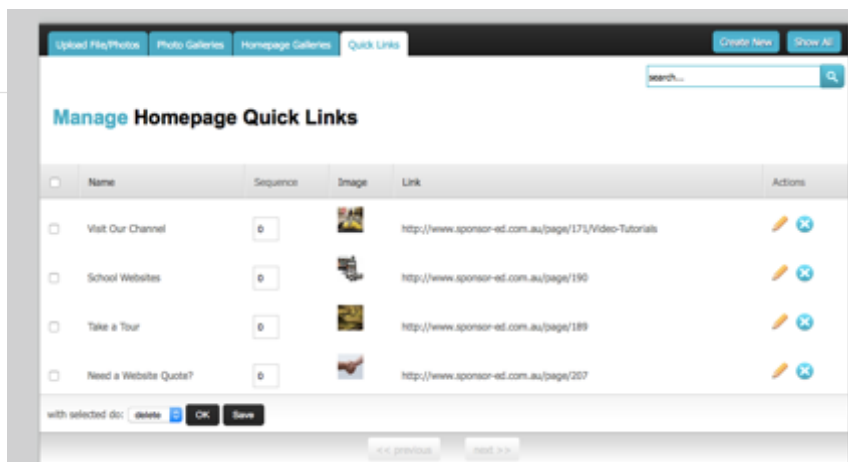


# Working with Quick Links

Quick Links are links to important areas of your website or links to useful websites. These can be easily added to, modified or changed. There are four displayed directly underneath your Homepage Gallery – if you have more, click on the arrows to reveal the other sliders.

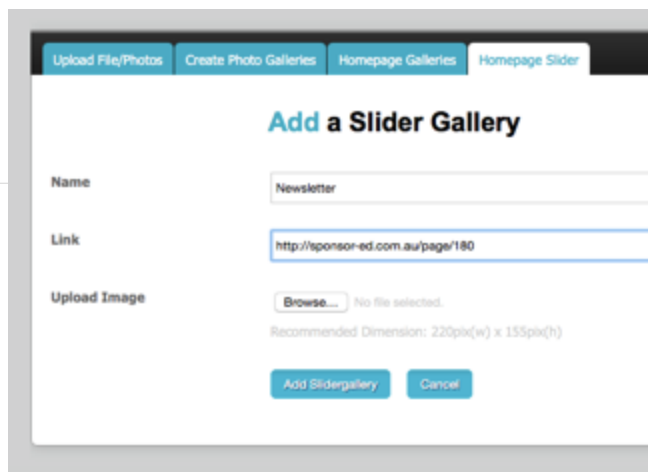
## 1. MEDIA – Quick Links



## 2. Click on Create New

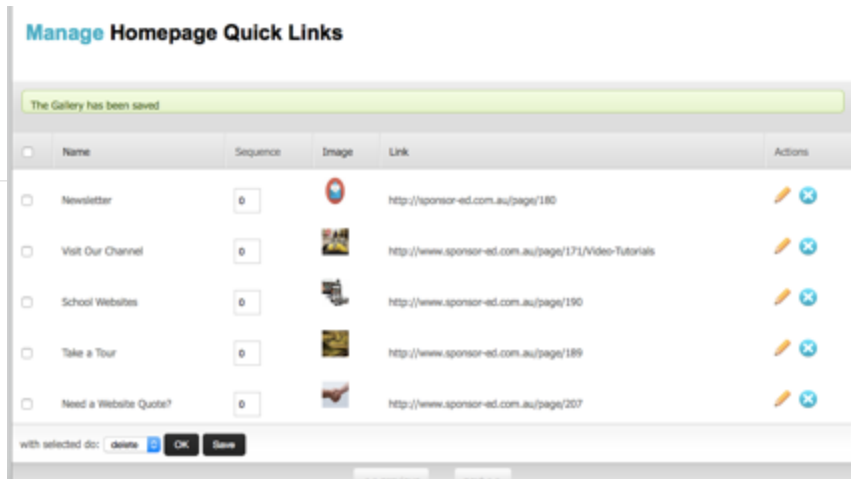
When working with quick links there are three things you will need:

- Name of quick link (eg. Newsletter)
- URL to link to (copy and paste the newsletter URL from Website Content – Pages)
- The image you wish to use saved on your computer.

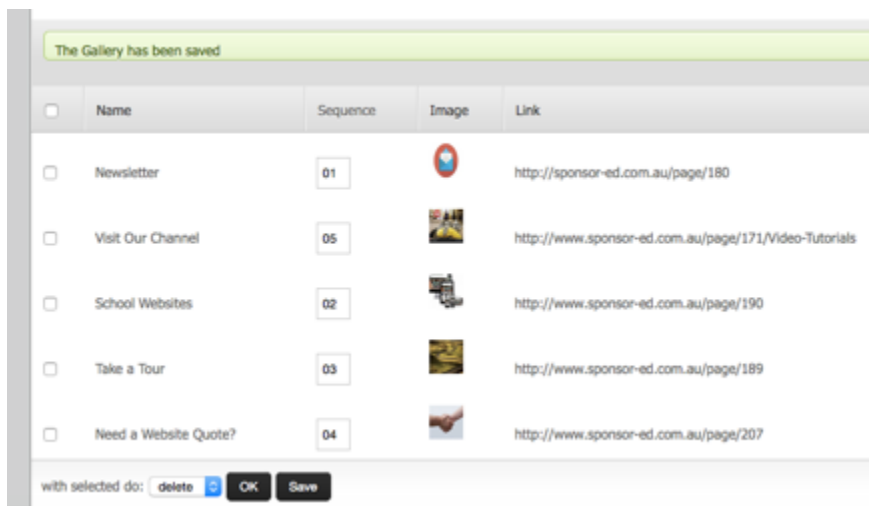


# Working with Quick Links

- Once you have added the three pieces of information, click on ADD SLIDER GALLERY. You will notice the quick link appears at the top with a **sequence** number of 0. If you change the sequence numbers, the quick links will re-order on your site.

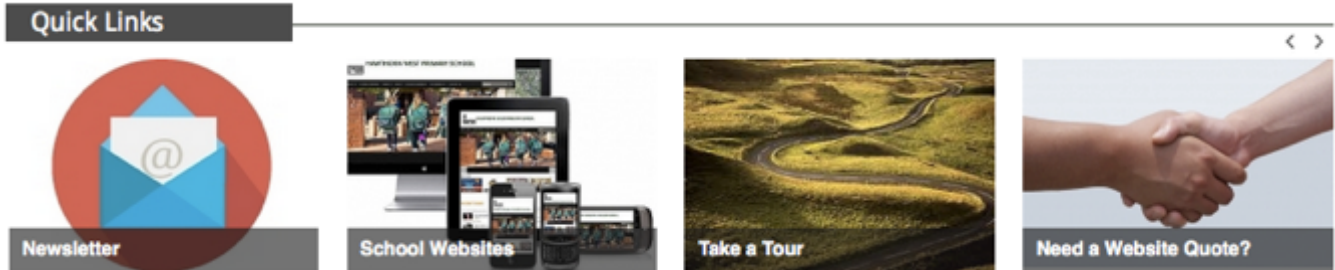


- Change the sequence number of your quick links and click on SAVE.



- Visit your site to view your Quick Links.

# Working with Quick Links



## HANDY HINTS

If you want to change the order of your quick links – change the sequence number in the CMS and hit save.

Try not to use quick link images with text – unless the text is different to the quick link title.

If you would like to download a set of Quick Links - <http://sponsor-ed.com.au/page/216/Quick-Link-and-Recent-News-Icons>