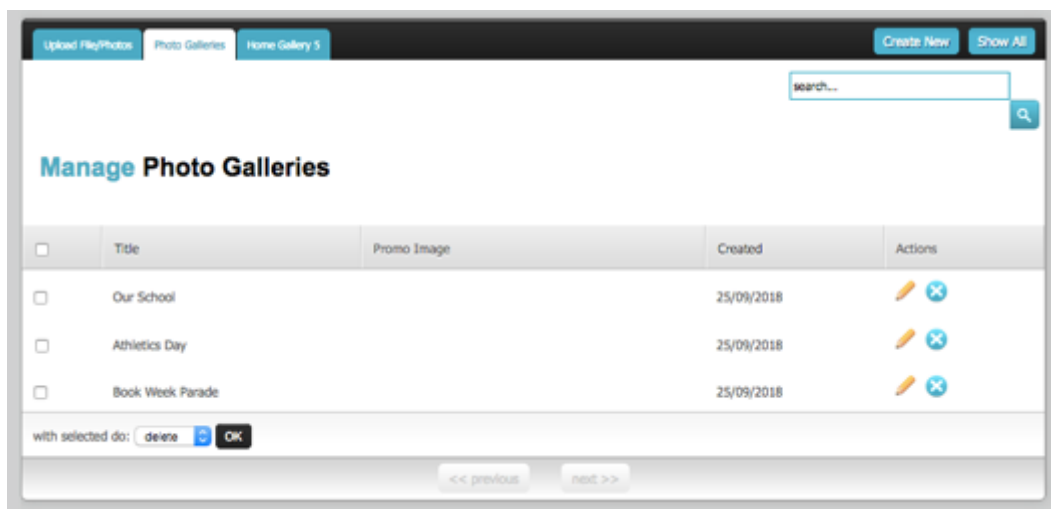


Adding multiple gallery links to a page

1 / 5

You might have a photo gallery page that you would like to house all your photo galleries. We can do this by creating a series of pages housing one gallery each. We will then link these galleries to one page titled “Photo Gallery” so that your audience can scroll through and see what has been happening at school.

1. Create your photo galleries as usual, see: ‘Creating a photo gallery’ Cheat Sheet if you need assistance with this step!)



2. Now create separate pages for each gallery – you will only need to create a page with the title of the gallery, and select the gallery from the drop down menu.

Show in navigation? *Tick this box if you would like this page to*

Publish Page? *Tick this box to publish this page, that is t*

Insert Photo Gallery *Insert a photo gallery*

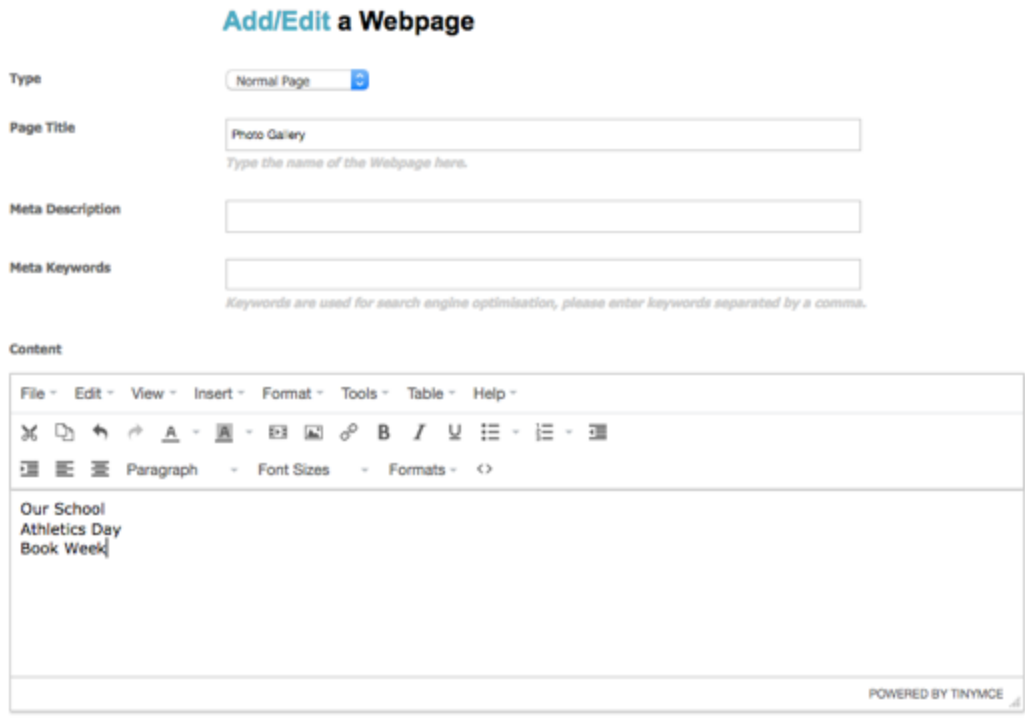
Widget *Choose the sections you*

Access Type *Choose public or private and se*

Administrative Access *Choose the Role that can edit this page back*

Adding multiple gallery links to a page

- If you have not got one already – create a Photo Gallery Page.
 WEBSITE CONTENT – Pages – Create New
 In this page – type the names of the photo galleries you wish to add.
 Submit your page.



Add/Edit a Webpage

Type: Normal Page

Page Title: Photo Gallery
Type the name of the Webpage here.

Meta Description:

Meta Keywords:
Keywords are used for search engine optimisation, please enter keywords separated by a comma.

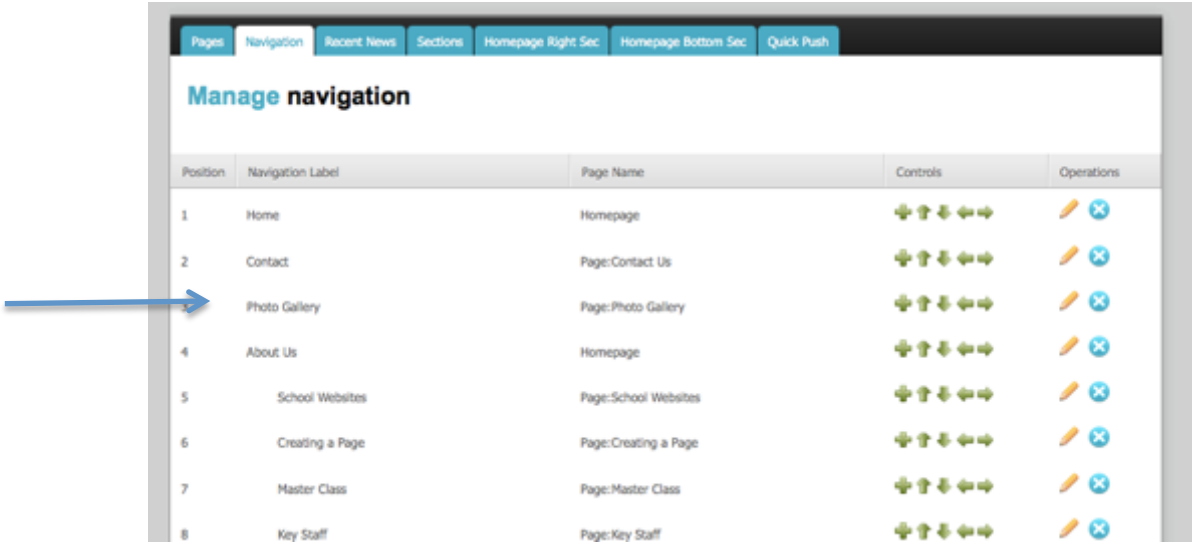
Content

File - Edit - View - Insert - Format - Tools - Table - Help -

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- Insert your gallery page into your navigation if it is not already there.
 WEBSITE CONTENT – Navigation. Click the + where you would like this new page to appear. This Gallery looks great as a Quick Link. See *working with Quick Links Cheat Sheet for instructions.*



Position	Navigation Label	Page Name	Controls	Operations
1	Home	Homepage	⬆️⬆️⬆️⬆️⬆️⬆️	✏️ ✖️
2	Contact	Page:Contact Us	⬆️⬆️⬆️⬆️⬆️⬆️	✏️ ✖️
3	Photo Gallery	Page:Photo Gallery	⬆️⬆️⬆️⬆️⬆️⬆️	✏️ ✖️
4	About Us	Homepage	⬆️⬆️⬆️⬆️⬆️⬆️	✏️ ✖️
5	School Websites	Page:School Websites	⬆️⬆️⬆️⬆️⬆️⬆️	✏️ ✖️
6	Creating a Page	Page:Creating a Page	⬆️⬆️⬆️⬆️⬆️⬆️	✏️ ✖️
7	Master Class	Page:Master Class	⬆️⬆️⬆️⬆️⬆️⬆️	✏️ ✖️
8	Key Staff	Page:Key Staff	⬆️⬆️⬆️⬆️⬆️⬆️	✏️ ✖️







Adding multiple gallery links to a page

5. WEBSITE CONTENT – Pages

Copy the URL for one of the galleries you wish to link on your page.
(Highlight and copy)

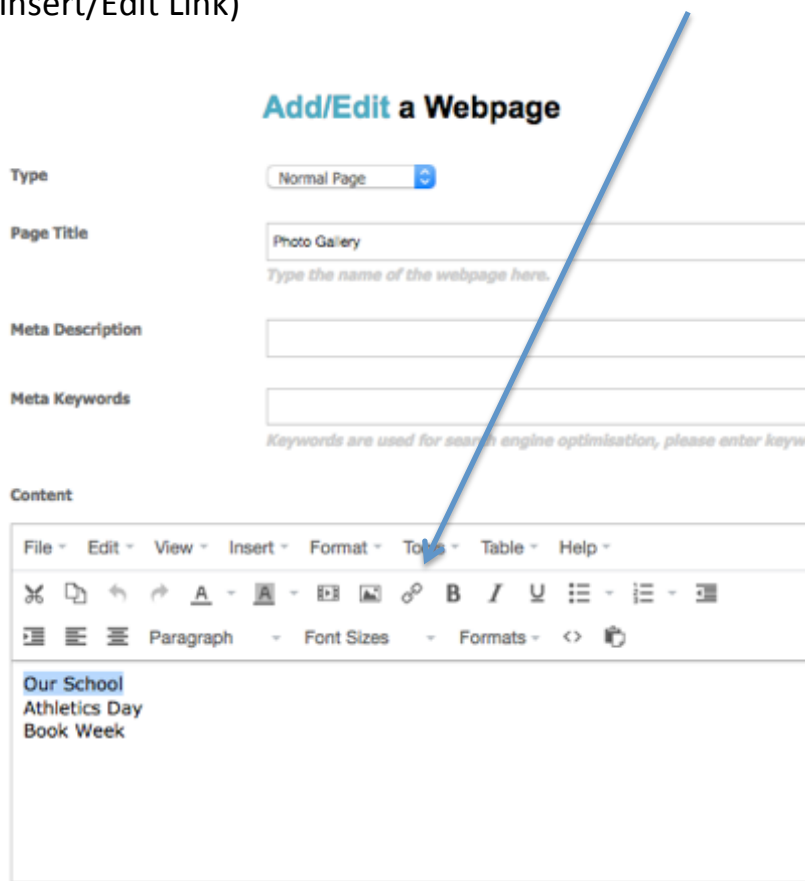
Manage Pages

The page has been saved

<input type="checkbox"/>	Title	Access	Url	Published	Created	Actions
<input type="checkbox"/>	Athletics Day	Public	http://templat1.sponsored1.com/page/609	Yes	25/09/2018	 
<input type="checkbox"/>	Photo Gallery	Public	http://templat1.sponsored1.com/page/608	Yes	25/09/2018	 
<input type="checkbox"/>	Our School	Public	http://templat1.sponsored1.com/page/607	Yes	25/09/2018	 

6. WEBSITE CONTENT – Pages

Edit your Photo Gallery page (click on the Pencil Icon)
Highlight the “Soccer” text and click on the chain button on your toolbar
(Insert/Edit Link)



Add/Edit a Webpage

Type:





















Page Title:
Type the name of the webpage here.

Meta Description:

Meta Keywords:
Keywords are used for search engine optimisation, please enter keyw

Content

File - Edit - View - Insert - Format - **Links** - Table - Help

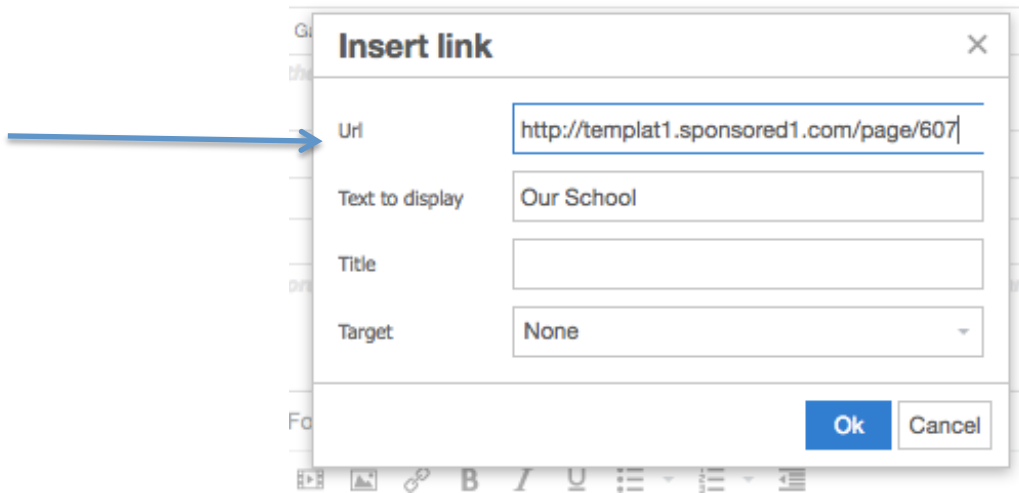





















Paragraph - Font Sizes - Formats - <>

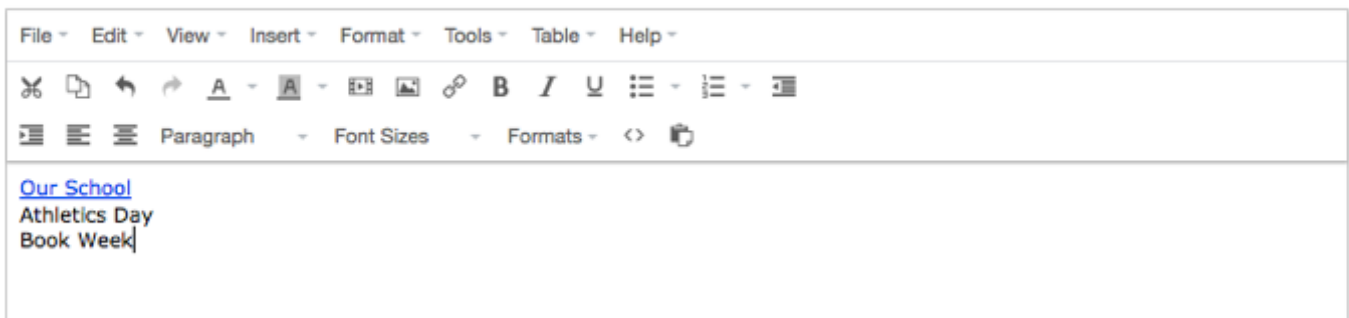
Our School
Athletics Day
Book Week

Adding multiple gallery links to a page

7. Paste your URL. Click insert and your text should now appear as a link. Click Update.




Content



8. Repeat step 5-7 for all photo galleries you wish to link to your page.

Visit your site to check your work!

Adding multiple gallery links to a page



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PHOTO GALLERY

- [Our School](#)
- [Athletics Day](#)
- [Book Week](#)