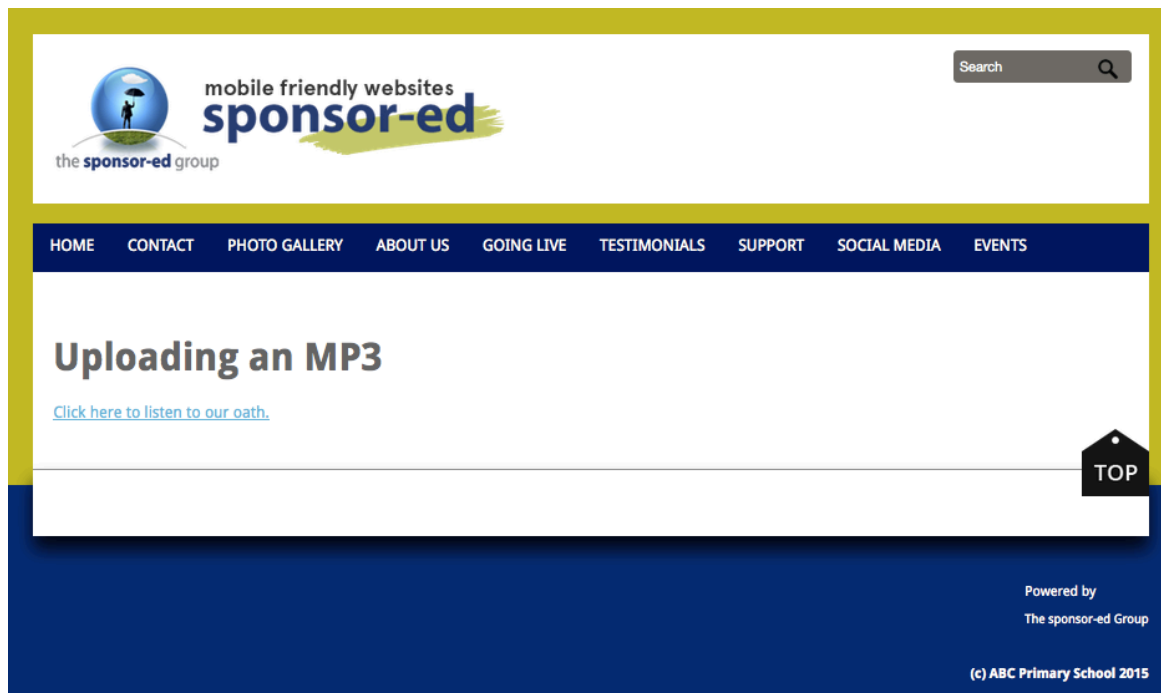


Footer Links

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The mobile friendly template allows you to create links in your footer. These links can house pdf files or links to internal or external web pages. The footer appears on every page.



Your website has a link to the Sponsor-ed Website inserted into the footer.



Footer Links

Some of our schools use the footer links as a privacy disclaimer. The disclaimer is typed into a page and the footer link directs users to this page.

WEBSITE CONTENT – Pages. Copy the URL of the page you wish to link to your footer.

Manage Pages

The page has been saved

<input type="checkbox"/>	Title	Access	Url	Published	Created	Actions
<input type="checkbox"/>	Disclaimer and Priv acy Policy	Public	http://spgtest4.sponsored1.com/page/395	Yes	21/01/2016	
<input type="checkbox"/>	Uploading an MP3	Public	http://spgtest4.sponsored1.com/page/394	Yes	21/01/2016	
<input type="checkbox"/>	History of our Spor t Houses	Public	http://spgtest4.sponsored1.com/page/393	Yes	20/01/2016	
<input type="checkbox"/>	Uploading Videos	Public	http://spgtest4.sponsored1.com/page/392	Yes	20/01/2016	

SET UP – Footer Links

Manage Footer Links

<input type="checkbox"/>	Link Text	Link Catagory	Link Url	Sort Order	Created	Actions
<input type="checkbox"/>	The sponsor-ed Group	Powered by	http://www.sponsor-ed.com.au	2	14/06/2013	

with selected do: delete OK

Click on: CREATE NEW.

Administration | General | GO LIVE | Edit Template | Site Layout | Footer Links | Customized Forms

Add Footer Link

Link Text:

Link Category: Select

Link Url:

Upload PDF: Browse... No file selected.

Sort Order:

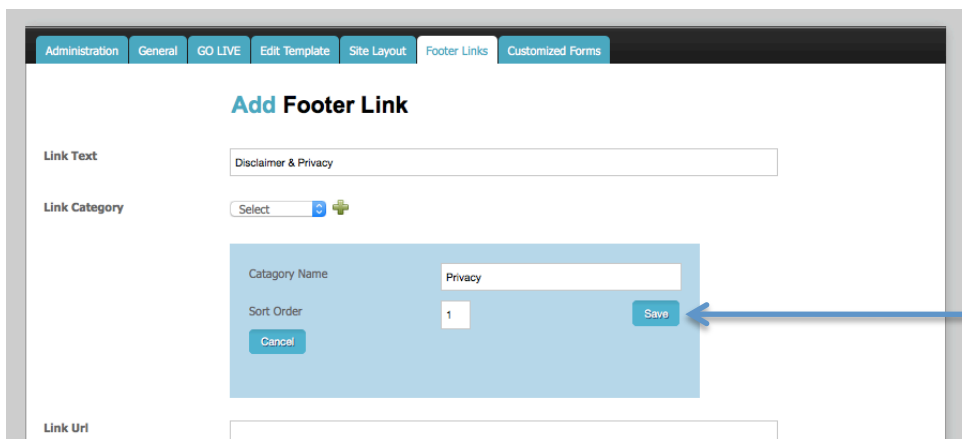
Insert a Link Cancel

Footer Links

The Link Text should be the actual hyperlink text that you would like displayed. In this case it will be Disclaimer & Privacy.

You will need to create a category for your Footer Link, as this is the “Title” the Footer link is given. In this case, we will use PRIVACY.

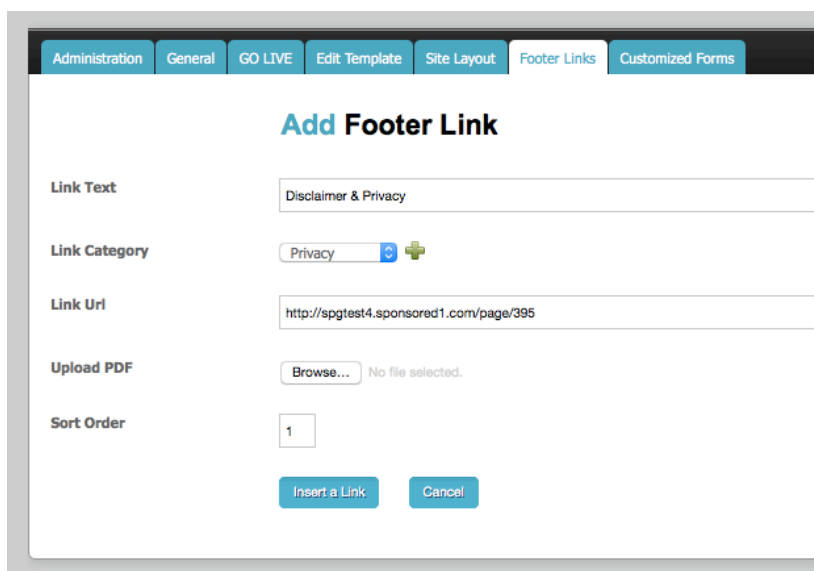
Click on the + button beside category and create your new category.



The screenshot shows the 'Add Footer Link' form in a web application. The form has several tabs at the top: Administration, General, GO LIVE, Edit Template, Site Layout, Footer Links, and Customized Forms. The 'Footer Links' tab is active. The form fields are: Link Text (Disclaimer & Privacy), Link Category (Select), and Link Url. A modal window is open for adding a new category, with fields for Category Name (Privacy), Sort Order (1), and buttons for Save and Cancel. A blue arrow points to the Save button in the modal.

Click on SAVE when you have created your category.

Select your new link category from the menu and then paste the URL you copied earlier into the link URL. If you choose to upload a PDF, there is an option for you to browse.



The screenshot shows the 'Add Footer Link' form with all fields filled. The 'Link Category' dropdown is set to 'Privacy'. The 'Link Url' field contains the URL 'http://spgtest4.sponsored1.com/page/395'. The 'Upload PDF' field has a 'Browse...' button and the text 'No file selected.'. The 'Sort Order' field is set to '1'. The 'Insert a Link' and 'Cancel' buttons are visible at the bottom.

Click on INSERT A LINK when you have filled in all fields.

Footer Links

Manage Footer Links

The Footer Link has been saved

<input type="checkbox"/>	Link Text	Link Category	Link Url	Sort Order	Created	Actions
<input type="checkbox"/>	The sponsor-ed Group	Powered by	http://www.sponsor-ed.com.au	1	14/06/2013	
<input type="checkbox"/>	Disclaimer & Privacy	Privacy	http://spgtest4.sponsored1.com/page/395	1	21/01/2016	

with selected do:

Your newly created footer will appear in the menu. It is in position 1 (Sort Order) so it will appear to the left of your existing footer link.

Visit your site to see your new footer link.



The footer links sort from Left to Right, but appear on the right hand side. As you add more footers, position 1 will move further to the left to enable the other positions to display on your site.